



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549

Human Services Conference Room

Or

Join TEAMS Meeting

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2100430764069?p=DGAHypv2TmEPPxMib>

Meeting ID: 210 043 076 406 9

Passcode: t8Av68EU

Date: Tuesday, September 1st, 2026

Time: 1:00 p.m.

Committee Members: John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Lou Klein, Mary Roberts, Michael Wineke, Todd Wiedenhoef, and Katie Dixon

1. Call to order.
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from June 2nd, 2026.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. Elected Officers/Vice Chair
10. **Presentation by Brandie Hansen on VA services**
11. ADRC & Aging Program Key Outcome Indicator updates – ReBecca Schmidt
11. Program Updates
 - a. ADRC – Erika Holmes
 - b. Dementia Care Specialist – Tonya Runyard
 - c. Nutrition – Kimberly Lafler
 - d. Transportation – Casey Anderson
12. Items for next meetings
13. Remarks
14. Adjournment

Next scheduled meetings:

October 6th, 2026

November 3rd, 2026

December 1st, 2026

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, August 4, 2026

Call to Order

The meeting was called to order by Michael Wineke at 1:04 pm.

Roll Call

Committee Members Present: Mike Wineke, Katie Dixon, Carol O'Neil, Sandy Budewitz, Francine Geis,

Attended by zoom: Melissa Draeger, Kayla Lueber

Not present: John Donohue, Lou Klein, ReBecca Schmidt

Community Members:

Present from the ADRC: Erika Holmes, Tonya Runyard, Kimberly Lafler, Casey Anderson, and new ADRC Admin Assistant Jen Steinke

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

Agenda was approved.

Approval of July 7, 2026, Minutes

Katie Dixon made a motion to approve the Meeting Minutes, Carol O'Neil seconded. Motion carried. Minutes stand approved.

Communications

Jen Steinke was introduced as the new ADRC Administrative Assistant

Public comment

There were no public comments.

Announcements:

Included here and in items for next meetings: A new Vice Chair needs to be elected at the September meeting.

Program Introductions:

- As requested in the July 7 meeting, this meeting included information on all ADRC programs/services.
- Kimberly Lafler provided Nutrition Program Information
- Casey Anderson provided Transportation Program Information
- Tonya Runyard provided Dementia Care Program Information

- Erika Holmes provided information on: Caregiver Support Programs, Elder and Disability Benefit Specialists, Resource Specialists including Publicly Funded Long-Term Care Programs.

Discussion on Items for next agenda:

- Elected Officers/Vice Chair
- Transportation Waiver Request Form review

Remarks:

September 1, 2026, is the next meeting

Adjourn: Michael Wineke declared the meeting adjourned at 2:11 pm.

Respectfully submitted,
ReBecca Schmidt/Erika Holmes
ADRC Division Manager/ADRC Supervisor